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| <u>Mandate Title:</u> | Club Members In Good Standing |
| <u>Mandate Number:</u> | HMKA-M6 |
| <u>Revision:</u> | 1.0 |
| <u>Author:</u> | Brian Rainie |
| <u>Approver:</u> | Bob Rainie / Gary Murray |
| <u>Effective Date:</u> | |



Objective:

The intention of this document is to outline the minimum requirements for Club Members to be considered in “Good Standing”. The goal is to ensure that all Club Members understand what is considered good standing because privileges such as testing, promotion and the right to petition the Board Of Directors are based on this.

Background:

We have experienced situations where former Club Members have attempted to speak for a Club. Setting certain minimum requirements for Club Members, and requiring Clubs to enforce them, creates an environment where this can be minimized.

Mandate:

Clubs must have documentation in place stating the requirements for all Club Members to be considered in “good standing” with the Club, giving them specific rights and privileges. This information must be provided to every Club Member.

At a minimum, the requirements section should include the following:

- 1) Promote the style and form of the Han Moo Kwan Tae Kwon Do martial art.
- 2) Have a signed Agreement of Participation form on file
- 3) Test at least once a year (Black Belt level is every 2 years).
Note: This may be waived by the Chief Instructor.
- 4) Comply with the Directives given by the Chief Instructor
- 5) Comply with the polices of the Club

In addition, there should be references to the privileges given to the Club Members if they remain in good standing:

- 1) If all other requirements are met, they may test.
- 2) If they qualify, they are eligible to participate in the promotion process..
- 3) They have the right to approach the Chief Instructor and request him/her to have the Board Of Directors review a test (HMKA-M4).
- 4) They have the right to petition the Board Of Directors , through the Club President and Chief Instructor, to request Mandate changes, provide clarification, address concerns, etc.

Verification:

The Board Of Directors is responsible for verifying that Clubs are following the Mandates. This is done through a periodic review with the President of each Club (typically every 2 years, or earlier if serious concerns are raised to the Board). Issues regarding style and form will be raised to the Chief Instructor directly.

In addition, each Club is responsible for providing Club Member status information to the Board Of Directors upon request. A Club President must be able to clearly state whether a Club Member is or is not currently considered a member in good standing. In cases where an individual's membership is terminated (due to disciplinary reasons, etc), the Board must be informed of the infractions and termination methods used.

Enforcement:

Any club failing to follow the Mandates set forth by the Board Of Directors may lose its status as a Club in good standing. This may lead to revoking the right to test and promote within the Club.